

**BYLAWS FOR CORRAL NO. 357
OF
EQUESTRIAN TRAILS, INC.**

As Amended & Adopted, November 2, 2000

These Bylaws, as lawfully amended per Article XIII, are meant to supercede all previous versions of the Corral # 357 Bylaws and are intended to serve as the governing document for Saddleback Canyon Riders, ETI Corral # 357.

ARTICLE I – Corral Name

Section 1: The name of Corral No. 357 shall be Saddleback Canyon Riders of Equestrian Trails, Inc.

ARTICLE II – E.T.I., Inc.

Section 1: These Bylaws do not supersede the Bylaws for Equestrian Trails, Inc.

ARTICLE III - Objectives

Section 1: The objectives of the Corral are:

- A. Preserve and acquire riding and hiking trails.
- B. Promote better horsemanship.
- C. Support legislation that will benefit horsemen in general.
- D. Sponsor activities, horse shows, play-days, trail rides and campouts.

ARTICLE IV - Dues

Section 1: All dues shall be due and payable upon application for membership and annually thereafter on the anniversary date of the initial membership receipt by the Corral Membership Chairman.

Any person who fails to pay his/her dues within 30 days may, after an opportunity to be heard, be barred by the Board of Directors from taking part in any E.T.I. activity.

Section 2: Members in good standing shall be entitled to all the privileges and benefits of this Corral as set forth in these bylaws.

Section 3: Any member may be dismissed for misconduct or abuse of livestock. The accused must receive a written notice stating in detail the charges against him or her and be given the right to be heard before the Board of Directors, with counsel if necessary, before any action to dismiss is taken.

Section 4: Membership in this Corral shall be open to all persons, subject to approval of the Membership Committee.

ARTICLE V - Corral Meetings

Section 1: There shall be a monthly meeting of the general membership. The time, place and date of such meetings shall be determined by the Board. The focus of these meetings shall be upon the promotion of good horsemanship and the acquisition and preservation of trails and equine facilities, for the benefit of the community at large and the membership of the Corral. The objectives may be promoted through clinics, seminars, educational or informational presentations, events and/or interaction of the membership at the meeting.

There shall be a monthly Board business meeting, during which the business affairs and concerns of the Corral shall be decided. Action by the Board shall be by quorum vote.

The Board, at the monthly member meeting, shall announce to the membership a proposed agenda of the business to be decided at the next scheduled Board meeting. All members shall be encouraged to attend and participate in the Board business meeting. Members of the Board shall duly consider, and act upon by vote, the concerns of members made known at the Board meeting or made known prior thereto in writing. The business affairs and concerns of the Corral over which the Board shall from time to time decide shall be:

- A. To formulate, publish and circulate an annual calendar of Corral events.
- B. To recruit, assist, train and supervise volunteers to act as Event coordinators toward the objectives of achieving the promotion and conducting of safe, fun and interesting events throughout the year.
- C. To establish and implement Corral policy and procedures. The Board shall keep minutes of their meetings, and a summary thereof shall be included in the Corral Newsletter. The Board shall inform the membership in writing by inclusion in the Newsletter or otherwise, of changes in Corral policy or procedures.
- D. To establish and maintain an annual budget for the income and expense of the Corral. The Board shall expend such sums as are reasonable and necessary for the Corral, and shall set, supervise and approve fees and charges for such items as membership dues, event fees and the promotion of income to the Corral.
- E. To establish and implement such actions as are reasonably necessary to continue the operations of the Corral.

Section 2: A quorum of one-fifth (1/5) of the voting members shall be necessary to conduct a regular business meeting of the Corral.

Section 3: A quorum for a Board of Directors meeting shall be a minimum of fifty percent (50%) of the voting members of the Board.

ARTICLE VI – Officers

- Section 1:** The elected officers of this Corral shall be President, Vice-President, Secretary and Treasurer.
- Section 2:** The Corral President or Vice-President and the Delegate or Alternate Delegate elected by the members of the Corral, or any two present, shall represent the Corral as delegates at the meetings of Equestrian Trails, Inc., as deemed necessary by the Board.
- Section 3:** A candidate for an elective office must be a member in good standing.

ARTICLE VII - Duties of Officers

- Section 1:** The **President** shall be the Chief Executive Officer of the Corral and shall have general supervision, direction and control of the business and officers of this Corral. The President shall sign all papers, contracts and documents required by the Corral, which are proper and necessary to carry on the business of the Corral. All powers and duties imposed upon the President by these bylaws may be exercised by him or her. The President shall preside at all regular Membership and Board meetings.
- Section 2:** The **Vice-President**, in the absence or inability to act of the President, is vested with all the powers and shall perform all the duties of the President.
- Section 3:** It shall be the duty of the **Secretary** to keep a record of all Corral meetings, attend all sessions and record all votes and minutes of their proceedings in a book or books for that purpose. He or she shall give all notices required by the bylaws and give due notice of all meetings.
- Section 4:** It shall be the duty of the **Treasurer** to receive all monies belonging to the Corral, keep record of all money received for dues and all other sources, and deposit same in a bank designated by the membership, and to account for same. The Treasurer shall have the authority to issue checks for less than two hundred fifty dollars (\$250.00) on his own signature. All checks of two hundred fifty dollars (\$250.00) or more shall be signed by the President (or Vice-President) and countersigned by the Treasurer and the Treasurer shall retain all of these checks and warrants. The Treasurer shall keep an account of receipts and expenditures, making a report as may be required by the Board of Directors. The Treasurer shall pay over and deliver all monies, books, and papers to his or her successor.

ARTICLE VIII – Elections

- Section 1:** Elections shall take place during the month of November. Newly elected officers will take office January 1st and serve through December 31st of even or odd years, dependent upon which office is involved.

Vote of Confidence: At the next members meeting after forty days of prior written notice to the members, circulated by first class mail and addressed to the last known address appearing on the most recent edition of the Corral members roster which writing contains a notice that at the next members meeting a vote of confidence will be taken, any member in good standing may call for a "Vote of Confidence" to remove any director or directors for any reason with or without cause. The removal of such director or directors shall be effective immediately after a majority vote of the members present at such meeting.

Section 2: Any officer being absent three consecutive meetings without just cause shall have his office declared vacant.

Section 3: A vacancy in an elective office or directorship shall be filled by the Board of Directors by an appointment for the unexpired term of such vacancy. Thereafter, such position shall be elective pursuant to Section 1 of Article VIII and/or as provided in these Bylaws as currently promulgated or as lawfully amended.

Section 4: No member shall hold more than one elective office at the same time.

ARTICLE IX – Appointments

Section 1: Each January, the Board may appoint or remove the following positions, or any other positions, as deemed necessary by the Board:

Junior Group Advisors	Finance Committee
Sergeant-at-Arms	Audit Committee
Event Coordinators	Membership Committee
	Publicity Committee

Section 2: It shall be the duty of the Sergeant-at-Arms to have direct custody of all Corral property, and s/he shall be responsible for the preservation and care of the same. S/he shall maintain law and order in all Corral meetings and activities.

Section 3: It shall be the duty of the Junior Group Advisors, if appointed, to attend and supervise all activities of Junior Members.

Section 4: It shall be the duty of the Finance Committee, if appointed, to prepare and submit a yearly budget, and the Committee shall recommend measures for raising necessary funds to carry on the work of the Corral.

Section 5: It shall be the duty of the Audit Committee, if appointed, to audit the books quarterly and report thereon at the next regular meeting of the Corral.

Section 6: It shall be the duty of the Membership Committee, if appointed, to have charge of all matters pertaining to membership of this Corral, including the procuring of new members and the reinstatement and eligibility of members.

Section 7: It shall be the duty of the Publicity Committee, if appointed, to have charge of all matters pertaining to publicity of this Corral and the issuance of press releases upon approval of the Board of Directors.

ARTICLE X – Management

Section 1: The management of this Corral shall be entrusted to the Board of Directors.

Section 2: The Board of Directors shall consist of a minimum of eight (8) directors who shall serve for alternating two year terms as follows:

President, Secretary, Trail Boss and Scribe shall serve a two-year term, ending on December 31st of even years;

Vice-President, Treasurer, Membership Chairman and Member-at-Large shall serve a two-year term ending on December 31st of odd yrs;

The Board may consist of more than eight members. If any member of the Corral, in good standing, agrees to participate on the Board, the Board may appoint such member as a non-voting member of the Board for a term of one year. All appointed non-voting Board members may be appointed for consecutive one-year terms.

Section 3: The Board of Directors shall transact all necessary business between Corral meetings and such other business as may be referred by the members.

- A. **Scribe:** It shall be the duty of the Scribe to publish the Corral monthly newsletter via U.S. Mail. The newsletter may also be distributed via the Internet. The newsletter should be distributed at least one week prior to the regular member meeting. The Scribe shall also be responsible for any other communication related duties assigned by the Board.
- B. **Membership Chairman:** It shall be the duty of the Membership Chairman to keep accurate membership records, collect membership applications and membership dues, forward such dues to the Treasurer, communicate with E.T.I. on membership issues and provide notice to members thirty (30) days prior to the expiration of membership.
- C. **Trail Boss:** It shall be the duty of the Trail Boss to coordinate all Corral trail maintenance efforts, organize trail rides and maintain order and discipline on such rides and to cooperate with adjacent corrals and areas and National Trail Coordinators in all trail legislation.
- D. **Member-at-Large:** It shall be the duty of the Member-at Large to carry out any and all responsibilities assigned by the Board.

ARTICLE XI - Limitations and Liabilities

Section 1: Under no circumstances, shall any Corral officer, member of any committee, or member of this Corral, contract for or incur any obligation to this Corral without first having secured authorization from the Board of Directors.

Section 2: This Corral shall not incur or cause to be incurred any obligation that might subject to liability any other corral, sub-division, group, members of Equestrian Trails, Inc., other individuals, corporations or organizations.

ARTICLE XII – Amendments

These bylaws may be amended at any regular Corral meeting-by a vote of two-thirds (2/3) of the members present and voting, Provided that the proposed amendment shall have been submitted in writing and read at the previous regular meeting and providing that written notice shall have been given to all members at least ten (10) days in advance of the date when such amendment is to be voted upon.

ARTICLE XIII - Rules of order

Robert's Rules of order, newly revised, shall govern the conduct of all meetings, except as may be otherwise provided in these bylaws.

ARTICLE XIV – Attest

Pursuant to the provisions of Article XIII of the By Laws adopted and effective November 21, 1991, the Board of Directors proposed a consolidation and reconciliation of the three existing Bylaws documents, original 1991 Bylaws, 1995 amended Bylaws and 1996 amended Bylaws, for consideration of the general membership during the November 2, 2000 general membership meeting.

The proposed Bylaws amendments were read and discussed at the October 5, 2000 general membership meeting and circulated in writing to all members more than ten (10) days prior to the November 2, 2000 meeting in compliance with said Article XIII.

At the November 2, 2000 general membership meeting, the vote of the members present was twenty-four (24) in favor and one (1) opposed to the proposed amendments. Accordingly, the Board of Directors now certifies that these amendments are lawful and do thereby amend the Bylaws of this organization as reflected in this document.

Accepted and approved by:

RON PFLUGRATH
President

HOWARD ROSS
Vice-President

DANELLE WADE
Secretary

MARSHA PFLUGRATH
Treasurer

MARSHA ROSS
Scribe

JEFF KELLY
Trail Boss

DEBORAH GEARY
Membership Chairman

CAROL CUTRI
Member-at-Large